



STATE OF TENNESSEE

**DEPARTMENT OF FINANCE AND ADMINISTRATION**  
**AMENDMENT # 3**  
**RFP # 317.03-186-08**

May 29, 2008

The subject RFP is hereby amended as follows.

**A. The following RFP Schedule of Events updates or confirms scheduled RFP dates.**

<b>EVENT</b>	<b>TIME</b>	<b>DATE</b> ( <u>all</u> dates are state business days)	<b>UPDATED/ CONFIRMED</b>
1. State Issues RFP		<b>April 16, 2008</b>	CONFIRMED
2. Disability Accommodation Request Deadline		<b>April 23, 2008</b>	CONFIRMED
3. Pre-proposal Conference	<b>1:00 pm</b>	<b>June 2, 2008</b>	CONFIRMED
4. Notice of Intent to Propose Deadline		<b>June 4, 2008</b>	CONFIRMED
5. Written Comments Deadline		<b>June 9, 2008</b>	CONFIRMED
6. State Responds to Written Comments		<b>June 18, 2008</b>	CONFIRMED
7. Proposal Deadline	<b>2:00 p.m.</b>	<b>June 25, 2008</b>	CONFIRMED
8. State Completes Initial Technical Proposal Scoring		<b>July 11, 2008</b>	CONFIRMED
9. Oral Presentations		<b>July 14 – 21, 2008</b>	CONFIRMED
10. State Completes Technical Proposal Evaluations		<b>July 22, 2008</b>	CONFIRMED
11. State Opens Cost Proposals and Calculates Scores	<b>9:00 a.m.</b>	<b>July 24, 2008</b>	CONFIRMED
12. State Issues Evaluation Notice <u>and</u> Opens RFP Files for Public Inspection	<b>9:00 a.m.</b>	<b>July 28, 2008</b>	CONFIRMED
13. Contract Signing		<b>August 7, 2008</b>	CONFIRMED

14. Contract Signature Deadline		<b>August 14, 2008</b>	CONFIRMED
15. Contract Start Date		<b>August 18, 2008</b>	CONFIRMED

**B. Informational Note: The mailing address for the building has changed from “312 8<sup>th</sup> Avenue North” to “312 Rosa L. Parks Avenue”.**

**C. Delete RFP Section 1.5.1.1 in its entirety and insert the following in its place:**

- 1.5.1.1 Interested Parties must direct all communications regarding this RFP to the following RFP Coordinator, who is the state of Tennessee’s only official point of contact for this RFP.

Marga Rivenbark  
Department of Finance and Administration  
17<sup>th</sup> Floor, Wm. R. Snodgrass Tennessee Tower  
312 Rosa L. Parks Avenue  
Nashville, Tennessee 37243  
(615) 253-5247 Fax (615) 741-6164  
[marga.rivenbark@state.tn.us](mailto:marga.rivenbark@state.tn.us)

**D. Delete RFP Section 3.1.5 in its entirety and insert the following in its place:**

- 3.1.5 The State must receive all proposals in response to this RFP, at the following address, no later than the Proposal Deadline time and date detailed in the RFP Section 2, Schedule of Events.

Marga Rivenbark  
Dept. of Finance and Administration  
17<sup>th</sup> Floor, Wm. R. Snodgrass, Tennessee Tower  
312 Rosa L. Parks Avenue  
Nashville, TN 37243